Playbook For Managing Remote Team Performance

Covid 19 forced virtually every office to go virtual! Managing a team that is working remotely can be a challenging task. Replicating the physical environment is pretty hard but that doesn't mean you can't get your employees to do their best. Here are some things to keep in mind while managing a remote team-

Communication:

Communication is crucial when managing a remote team. It would be best if you established clear communication channels and protocols to ensure that everyone is on the same page. Regular check-ins and meetings can help keep everyone informed and help prevent misunderstandings.

Trust:

Building trust with your remote team is crucial. You should trust that your team members are doing their work, and they should trust that you are supporting them. Trust can be established by providing clear expectations, setting goals, and giving feedback.

Technology:

Technology plays a vital role in managing a remote team. Ensure that everyone has the necessary tools and technology to do their work effectively. Use collaboration tools, such as project management software, video conferencing, and instant messaging, to help keep everyone connected.

Timings:

As a manager, you should be flexible with your team members' schedules and work styles, as long as it does not negatively affect the team's work or productivity. Therefore

Target Setting:

Set clear goals and expectations for your team. Targets should be specific, measurable, achievable, relevant, and time-bound. This can help your team stay focused and motivated towards achieving their objectives.

Appreciation:

Recognizing and appreciating your team's efforts and accomplishments is vital. It helps boost morale, improve motivation, and increase job satisfaction. Celebrate your team's successes, and show appreciation for their hard

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